

# Tibberton Parish Council

## Minutes

Monday 8<sup>th</sup> July 2019 at 7.30 p.m. at the Church Room

1. **Welcome from the Chairman and Apologies** – George Norwood
  - a. Appointment of Vice Chairman – Elected: Hylary Kingham  
– Proposed: Dennis Nutting; Seconded: Tania Bowman
  - b. Receipt of Register of member's interest's forms from: CA, TB, DN, HK, CW
2. **Minutes of the last meeting - 13<sup>th</sup> May 2019**
  - a. Minutes held on 13<sup>th</sup> May 2019 have been previously distributed and were signed as a true record. Published to the website.
  - b. **Matters Arising:**
    - i. Council adopted the Code of Conduct, Standing orders with a review date of July 2022
    - ii. Tree stump make good –Two Rivers is now completed
    - iii. Shipping container, GL2 8EB – Following further correspondence between the Clerk, residents and Planning department it is understood that communication with the landowner is in progress. District Councillors urged to press the matter with the planning department.
    - iv. Grass cutting areas, following correspondence from the Clerk, GCC are updating online map and will provide a map of grass cutting areas shortly.
    - v. The use of sheep to graze on the football/play area behind the old school will be reviewed in November.
3. **Declarations of Interest:** None.
4. **Parish Business**
  - a. **Correspondence**
    - i. Funding opportunities, volunteer & funding event circulated by email.
    - ii. The Rural Bulletin each month circulated.
    - iii. Footpaths email from Jane Prescott read to council. 'Footways', as defined at the meeting by Bramble Close and through Tibberton are the responsibility of the GCC. Brian Robinson agreed to follow up with the issue and respond.
  - b. **Finance**
    - a. Governance and Accountability Return 2018/19 signed and to be sent to the auditors.
    - b. Statement of Accounts for 2019/2020 confirmed current spending.
  - c. **Receipts and orders for payment:**
    - i. Gloucestershire Rural Community Council (GRCC) Membership RENEWED
    - ii. GAPTC - Councillor and Clerk training.
    - iii. Presentation costs
    - iv. Insurance Policy Renewed at the same Cost as last year £236.52 – Community First
  - d. Risk Assessment, Grants and Donations Policy, Budget Plan & Financial Regulations are being considered by the Finance Sub Committee – has not met yet but will meet before the next meeting to present conclusions.

## 5. Planning

- a. Methodist Church, Huntley Road recommended no objections – deadline passed
- b. All Planning notices received from FODDC Planning department will be sent all Councillors.

## 6. Items for Discussion

- a. Gigaclear fibre optic installation repairs – from email correspondence by the Clerk highlighting specifics issues and a survey by the Gigaclear project Engineers remedial work would be undertaken by Complete Utilities during July.
- b. Emergency plan working group progress  
Clerk provided templates and the last document produced by the council.  
– Carole Bevan reported: The working group are compiling an updated list of key contacts, emergency 'venues'. Propose to request volunteers to come forward and take up designated posts in the event of an emergency.
- c. VAS (Vehicle Activated Sign) working group progress  
Clerk provided quotations from three suppliers and links to three nearby Parish Councils who have adopted VA signs.  
– Carol Ackerman reported: Training to take place with PSO for FoD Sue Pritchard with site meeting planned in Maisemore. Working group to subsequently identify the following objectives,
  - a. either to: reduce vehicle speeds because they above the speed limits
  - b. or to: reduce the vehicles speeds because of the village road conditions, lack of footways, narrow roads etc.
  - c. identify possible locations for moveable sign
  - d. type of sign to be used
  - e. consider cooperation with other council to share sign
  - f. Funding from GCC to be requested when the above have been concluded.
- d. Telephone Kiosk. Carole Bevan reported council seeking ideas for use and will send out request through the Parish Link. BT to be contacted again and advised the Parish Council will now arrange for tidy up overgrowing weeds. Dennis Nutting to arrange.
- e. Footpaths: Wysis Way covered by field crops, Landowner agreed to make a clear path. Councillor's advised to review the Gloucestershire CC PROW online mapping of all paths to be completed by 2026.  
A 'Parish walk' to be organised Carole Bevan and Dennis Nutting with the support of others. Volunteers to be sought to walk the footpaths of Tibberton, identify clear routes and emerging issues.
- f. Drainage (Court Pitch, Huntley Road) to be investigated in wet conditions.
- g. GAPTC training, two councillors attending in September.
- h. Defibrillator maintenance funding sought at £100 for three years. Carol Ackerman to investigate. Training has taken place and the code key is 1974.
- i. Clerk to contact Community Workers: weeding work required at Wynford Bridge, Orchard Rise, signs and hedges through the village.

**7. Report from County Council**

a. Councillor Brian Robinson reported:

- a. Council agreed to have zero carbon emissions by 2050, much has been done reducing emissions by 52% over the last eleven years ahead of national target.
- b. Incinerated expected to be online by end of year further reducing emissions in the county and while replacing the Hempsted landfill.
- c. Current main scheme roadworks planned for Mitcheldean.

**8. Report from District Council**

a. Councillors Brian Robinson and Brian Jones reported:

Council is in the preliminary stages of developing a new Local Plan. This planning process is referred to as "Plan 41" which will eventually provide a new Local Plan for the Forest of Dean district, replacing the current Local Development Framework. The Parish council should engage in the process.

b. Funding available for footway repairs and BR should be notified asap.

**9. A.O.B.**

- a. Ideas for Orchard Rise bank and wild flowers discussed and to be further investigated by Chris Woodard.
- b. Extension of the 30mph restriction through Tibberton to be sought using evidence compiled for the VAS sign and past survey to be investigated by Hylary Kingham.
- c. Change of Parish Meeting venue to the Taynton and Tibberton Village Hall to be considered at next meeting. Benefits include more comfortable environment, better parking, tables and chairs. Will enable the use of IT resources, display Agenda on a screen. Use of WiFi etc.

**10. Date of next meeting Monday 9<sup>th</sup> September 2019 at 7.30pm**

**Parishioners Question Forum (Unminuted)**

Approved by:	<i>[Signature]</i>
Position:	<i>Chairman</i>
Dated:	<i>9/9/19.</i>